



**Bid Bulletin No. 1**  
**5 June 2023**

**PUBLIC BIDDING NO. 23-011-3**

**SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES**  
**FOR THE PROCUREMENT SERVICE (PS)**

Issued pursuant to Sec. 22.5 of the IRR of R.A. 9184 to clarify and/or amend certain provisions in the Bidding Documents issued for this project, considering the issues raised and clarifications made by prospective bidders during the **Pre-Bid Conference** held on **30 May 2023**.

**A. AMENDMENTS**

**I. SECTION VI. SCHEDULE OF REQUIREMENT**

ITEM NO.	REFERENCE	BASES FOR AMENDMENT
1	<p><b>Schedule of Requirements</b>  <b>Delivery Period and Delivery Sites</b>  <b>Items 1, 2, 3 and 4</b>  <b>Pages 33, 34, 35 and 36</b></p> <p>xxx</p> <p><b>2. Delivery Period:</b>            c. Within <del>ten (10)</del> <u>fifteen (15)</u> calendar days (CD) upon receipt of Call-Off</p> <p>xxx</p>	<p>To amend the requirement to give the bidder ample time in delivering the item. Please refer and use <b>Appendices 1, 2, 3 and 4</b> for the Compliance with the Schedule of Requirements Form.</p>

## B. CLARIFICATIONS

The Procurement Service-Department of Budget and Management (PS-DBM), Bids and Awards Committee hereby clarifies prospective bidders' concerns and queries:

ITEM	CONCERN	REFERENCE	CLARIFICATION/ RESOLUTION
<b>During Pre-bid Conference<sup>1</sup></b>			
1	Prospective bidders requested to extend the Delivery Period of Direct Delivery to End-User Agencies within Metro Manila; PS-DBM Pampanga Hub, Regional Government Center Maimpis, San Fernando City, Pampanga; Antipolo, Rizal; and Imus, Cavite for fifteen (15) to twenty (20) calendar days.	<p><b>Section VI. Schedule of Requirements</b></p> <p>xxx</p> <p>2. Delivery Period:</p> <p>c. Within <b>ten (10) calendar days (CD)</b> upon receipt of Call-Off</p> <p>xxx</p>	Please refer to the above amendment. Please use the attached Compliance with the Schedule of Requirements Form.
2	Prospective bidders clarify the reckoning period for SLCC	<p>Section II. Instruction to Bidders</p> <p>xxx</p> <p>Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No. 9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to: For the procurement of Expendable Supplies: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least twenty-five percent (25%) of the ABC.</p>	<p>Please refer to Instruction to Bidders (ITB) Clause 10.2</p> <p>The Bids and Awards Committee hereby clarifies that the requirement for the SLCC as indicated in ITB Clause 5.3 should have been <b>completed within five (5) years prior to the deadline for the submission and receipt of bids.</b></p>
3	Prospective bidders clarify regarding the thickness of pockets for	<p>Section VII. Technical Specifications</p> <p>xxx</p>	Please refer to Section VII of the Technical Specifications. Strict compliance with the minimum

<sup>1</sup> Conducted on 30 May 2023.



	Clearbook, A4 and Legal.	<ul style="list-style-type: none"> <li>● Pocket:</li> <li>○ Thickness (min.): <b>0.04mm</b></li> </ul> xxx	thickness of the pocket shall be complied.
--	--------------------------	--	--

By Rules, all other related provisions in the Bidding Documents correspondingly affected by these amendments are likewise deemed amended to conform to this Bid Bulletin.

  
**JOSEPH P. BALAGTAS**  
*Chairperson, Bids and Awards Committee III*

*For the purpose of this Bulletin and for better understanding of its contents, the following rules shall apply: (a) Double Strike out – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.*



**FRAMEWORK AGREEMENT LIST  
(Indicative Call-Off Schedule)**

<b>ITEM DESCRIPTION: ACETATE</b>	
<b>MAXIMUM QUANTITY: 8,996 rolls</b>	
<b>ITEM NO.</b>	<b>DELIVERY PERIOD AND DELIVERY SITES</b>
1	<ol style="list-style-type: none"> <li><b>1. Delivery Sites:</b> <ol style="list-style-type: none"> <li>a. PS Warehouse, PS Complex, RR Road Cristobal St., Paco, Manila</li> <li>b. Direct Delivery to End-User Agencies within Metro Manila; PS-DBM Pampanga Hub, Regional Government Center Maimpis, San Fernando City, Pampanga; Antipolo, Rizal; and Imus, Cavite</li> </ol> </li> <li><b>2. Delivery Period:</b> <ol style="list-style-type: none"> <li>c. Within <b>fifteen (15)</b> calendar days (CD) upon receipt of Call-Off</li> </ol> </li> <li><b>3. The exact quantity will be determined in each Call-Off.</b></li> </ol>

Note: Suppliers are advised to maintain revolving stocks at least 10% of undelivered quantity up to the last tranche prior to exhaustion.

**I hereby commit to deliver the required quality and quantities upon receipt of the Call-Off as indicated above.**

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Signature Over Printed  
Name of Authorized  
Representative

\_\_\_\_\_  
Date

**FRAMEWORK AGREEMENT LIST  
(Indicative Call-Off Schedule)**

<b>ITEM DESCRIPTION: CLEARBOOK, A4</b>	
<b>MAXIMUM QUANTITY: 17,741 pieces</b>	
<b>ITEM NO.</b>	<b>DELIVERY PERIOD AND DELIVERY SITES</b>
2	<ol style="list-style-type: none"> <li><b>1. Delivery Sites:</b> <ol style="list-style-type: none"> <li>a. PS Warehouse, PS Complex, RR Road Cristobal St., Paco, Manila</li> <li>b. Direct Delivery to End-User Agencies within Metro Manila; PS-DBM Pampanga Hub, Regional Government Center Maimpis, San Fernando City, Pampanga; Antipolo, Rizal; and Imus, Cavite</li> </ol> </li> <li><b>2. Delivery Period:</b> <ol style="list-style-type: none"> <li>c. Within <b>fifteen (15)</b> calendar days (CD) upon receipt of Call-Off</li> </ol> </li> <li><b>3. The exact quantity will be determined in each Call-Off.</b></li> </ol>

Note: Suppliers are advised to maintain revolving stocks at least 10% of undelivered quantity up to the last tranche prior to exhaustion.

**I hereby commit to deliver the required quality and quantities upon receipt of the Call-Off as indicated above.**

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Signature Over Printed  
Name of Authorized  
Representative

\_\_\_\_\_  
Date

**FRAMEWORK AGREEMENT LIST  
(Indicative Call-Off Schedule)**

<b>ITEM DESCRIPTION: CLEARBOOK, LEGAL</b>	
<b>MAXIMUM QUANTITY: 74,794 pieces</b>	
<b>ITEM NO.</b>	<b>DELIVERY PERIOD AND DELIVERY SITES</b>
3	<ol style="list-style-type: none"> <li><b>1. Delivery Sites:</b> <ol style="list-style-type: none"> <li>a. PS Warehouse, PS Complex, RR Road Cristobal St., Paco, Manila</li> <li>b. Direct Delivery to End-User Agencies within Metro Manila; PS-DBM Pampanga Hub, Regional Government Center Maimpis, San Fernando City, Pampanga; Antipolo, Rizal; and Imus, Cavite</li> </ol> </li> <li><b>2. Delivery Period:</b> <ol style="list-style-type: none"> <li>c. Within <b>fifteen (15)</b> calendar days (CD) upon receipt of Call-Off</li> </ol> </li> <li><b>3. The exact quantity will be determined in each Call-Off.</b></li> </ol>

Note: Suppliers are advised to maintain revolving stocks at least 10% of undelivered quantity up to the last tranche prior to exhaustion.

**I hereby commit to deliver the required quality and quantities upon receipt of the Call-Off as indicated above.**

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Signature Over Printed  
Name of Authorized  
Representative

\_\_\_\_\_  
Date

**FRAMEWORK AGREEMENT LIST  
(Indicative Call-Off Schedule)**

<b>ITEM DESCRIPTION: CLIP, BACKFOLD, 32MM</b>	
<b>MAXIMUM QUANTITY: 61,176 boxes</b>	
<b>ITEM NO.</b>	<b>DELIVERY PERIOD AND DELIVERY SITES</b>
4	<ol style="list-style-type: none"> <li><b>1. Delivery Sites:</b> <ol style="list-style-type: none"> <li>a. PS Warehouse, PS Complex, RR Road Cristobal St., Paco, Manila</li> <li>b. Direct Delivery to End-User Agencies within Metro Manila; PS-DBM Pampanga Hub, Regional Government Center Maimpis, San Fernando City, Pampanga; Antipolo, Rizal; and Imus, Cavite</li> </ol> </li> <li><b>2. Delivery Period:</b> <ol style="list-style-type: none"> <li>c. Within <b><u>fifteen (15)</u></b> calendar days (CD) upon receipt of Call-Off</li> </ol> </li> <li><b>3. The exact quantity will be determined in each Call-Off.</b></li> </ol>

Note: Suppliers are advised to maintain revolving stocks at least 10% of undelivered quantity up to the last tranche prior to exhaustion.

**I hereby commit to deliver the required quality and quantities upon receipt of the Call-Off as indicated above.**

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Signature Over Printed  
Name of Authorized  
Representative

\_\_\_\_\_  
Date